



Endurance Specialty Holdings Ltd. is a global specialty provider of property and casualty insurance and reinsurance. Through its operating subsidiaries, Endurance writes property, agriculture, professional lines, casualty and other specialty lines of insurance and property, catastrophe, casualty, professional lines and specialty lines of reinsurance.

Endurance maintains excellent financial strength as evidenced by the ratings of A (Excellent) from A.M. Best (XV size category) and A (Strong) from Standard and Poor's on our principal operating subsidiaries.

As a leading global provider of insurance and reinsurance, we recognize that our success is derived directly from those who matter most: our people. We currently employ over 900 professionals in offices in Bermuda, the United States, the United Kingdom, Singapore and Zurich. At Endurance, a shared commitment to integrity, teamwork, agility, execution, and excellence define our culture, and we strive to create exceptional value for our clients and shareholders and maintain Endurance as a desirable place to work.

## **Summary**

We are seeking a full-time **Senior Business Analyst** within the Information Technology department. The position is located in our New York, NY office.

## **Essential Duties and Responsibilities:**

- Provide direction and leadership to one or more IT Business Analysts on complex projects and/or multi-year strategic initiatives.
- Identify and translate business needs into clearly defined functional requirements. Develop requirements documentation inclusive of business use cases, process flows, data flows, traceability matrices and report mock-ups.
- Plan, facilitate, and conduct requirements gathering sessions, meetings, and presentations
- Lead discussions with key stakeholders to investigate workflows or business processes to be augmented or enhanced with technology.
- Build strong relationships within the business units and support functions to understand the business challenges and opportunities.
- Ensure that proposed solutions are focused on improving efficiency and effectiveness of the business processes, and are in line with the company's IT strategy
- Participate in the development and planning of the User Acceptance Testing activities, including test plans and scripts, based on business and functional requirements
- Facilitate UAT execution phase and work with business lead and project manager to obtain user acceptance test signoff
- Support Development, Infrastructure and Quality Assurance teams in troubleshooting and resolving issues
- Travel as required, approximately 10%

## **Qualifications:**



- 7+ years as an IT Business Analyst in the Commercial Property & Casualty insurance industry
- Excellent problem-solving and analytical skills
- Strong technology experience with policy administration solutions. Working knowledge of Duck Creek is a plus
- Knowledge and experience leveraging both IT solutions and business process improvements
- Experience operating and interfacing with business management, including negotiation and presentation skills
- Strong initiative; able to self-manage. Comfortable with ambiguity and able to work through it to get the right things done
- Must be able to see tasks through to completion without significant guidance
- Personal time management skills and ability to meet individual and team deadlines
- Experienced with formal SDLCs and business analysis methodologies; working knowledge of business analysis documentation standards
- Experience using standard project and business tools including Microsoft Project, Excel, PowerPoint, Project, SharePoint
- Must be proficient with process modeling tools (e.g., Visio). Experience with other visualization tools is beneficial

Endurance offers a competitive compensation and benefits package commensurate with experience. For immediate consideration; please e-mail your resume as a Word document along with salary history/requirements to: [jhobbs@enduranceservices.com](mailto:jhobbs@enduranceservices.com)

Visit our website at <http://www.endurance.bm/>

**Endurance is an equal opportunity employer committed to a diverse workforce. M/F/D/V**